

Professional Experience in Engineering & Computing (NGN 497) - 10 Weeks Agreement Form

This Form constitutes a formal agreement between the American University of Sharjah and the employer to place a student for internship. It is to be understood that the American University of Sharjah has no liability for actions taken by this student while under the supervision of the employer.

Course Description:

Requires a minimum of ten continuous weeks of approved professional experience related to the student's major. Students are placed in industry, working full-time under the supervision of an academic coordinator and an industry mentor (3 credits, standard grading).

Expectations from industry mentor include close mentoring of student, collaboration with an academic supervisor to attain training objectives, participation in assessing student's work.

I. To be filled by the student

Student name:			
Student major:		ID:	
Mobile no.:		E-mail:	
Signature:		Date:	

II. To be filled by the company

A. Company information

Company name:	
Company website:	
Company field of activity:	
Company HQ location:	
Internship location:	

B. Internship information

Start date:		End date:	
Working days/week:		Working hours/day:	
Monthly payment in AED:			

Human resources manager name:			
Phone:		Email:	
Date:		Signature:	

C. Work Plan (to be filled by the Industry Mentor)

Week #	Planned Activities (please include projects, software applications, meetings, training sessions, other)
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	
Week 8	
Week 9	
Week 10	

Industry mentor	Name:		
	Title:		
Phone:		Email:	
Date:		Signature:	

III. To be filled by AUS

Student Department coordinator		CEN coordinator	
Name:		Name:	
Date:		Date:	
Signature:		Signature:	